

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on November 21, 2023 at 12:00 P.M.

The meeting was called to order by President David Miller.

Commissioners present: David Miller, Larry Trout, T.J. Davidson, Caleb Smith and Donnie Click.

Also attending: Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, Eric Gonzalez of Clarity Consulting Corporation and District Legal Counsel Krystine Ramon of Coveler & Peeler, PC.

Commissioners not present: None

Public attendees: Dean Barnhill

- The Board convened and the meeting was called to order by President Miller at 12:23 p.m.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment. President Miller thanked Commissioner Larry Trout for his nineteen (19) years of service to the District. Chief Johnson presented to the Board a recording of the Montgomery County Commissioners Court meeting where Commissioner Matt Gray thanked Larry Trout for his nineteen (19) years of service to the District and to the Community. Chief Johnson also reported to the Board that Dean Barnhill had been appointed by the Montgomery County Commissioners Court effective immediately to the District.
- The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. Motion by Commissioner Davidson and second by Commissioner Trout to approve the meeting minutes for October 24, 2023. **After discussion the motion was approved 5 to 0.**
- The Board then addressed item 4 to review and take action on the election ballot for the 2024-2025 Montgomery Central Appraisal District Board of Directors Election. District Counsel Krystine Ramon presented to the Board that as a taxing entity, the District gets four (4) votes for Directors. Krystine Ramon said that the Board may cast votes for one candidate or distribute them among the candidates. Commissioner Click made a motion second by Commissioner Davidson to place three (3) votes for Guy Hancock and one (1) vote for Frank Smith. **After discussion the motion was approved 5 to 0.**
- The Board then addressed item 5 of the agenda: to act on financial reports, investments, and bills. Eric Gonzalez from Clarity Consulting presented to the Board the District's financial statement. Mr. Gonzalez presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Commissioner Davidson informed the Board that at the January 24, 2023 meeting a motion was passed to approve opening an account with Texas CLASS and moving seven million (\$7,000,000) from TexPool to Texas CLASS. The money had not been moved until Commissioner Davidson brought this to the attention of Clarity Consulting. As of

the November 21, 2023 meeting, two million dollars (\$2,000,000) had been moved from TexPool to Texas CLASS. President Miller addressed his concern with this issue and this costing money to the District. Chief Johnson asked Mr. Gonzalez to get the numbers of how much was lost by not moving this money. Mr. Gonzalez said he will get those numbers and provide that to the Board. Motion by Commissioner Click and second by Commissioner Davidson to accept the financial report as presented and pay bills. **After discussion the motion was approved 5 to 0.** For more detailed information concerning the District's financial condition, see the financial reports on file with the District.

- The Board then addressed item 6 to act on amendments/revision to the District's Investment Policy. District Legal Counsel Krystine Ramon presented an update to the 2023 Investment policy to reflect the motion made at the October 24, 2023 meeting to move three months of reserve into an approved investment account(s). No action taken.
- The Board next addressed item 7 of the agenda, to act on amendments/revisions to District current year budget(s). No action taken.
- The Board then addressed agenda item 8, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson presented to the Board that the design phases for Kings Manor and Ford Road are almost complete. Chief Johnson asked the Board whether to include in the designs a community room. Chief Johnson reported that a community room would cost the District approximately three hundred thousand dollars (\$300,000). The Board discussed whether a community room was needed. President Miller stated as community members the District should have a community room to share with the community. After discussion, the Board decided to not include a community room at both the Ford Road and Kings Manor location. No action taken.
- The Board next addressed item 9 to review and act on disposition of surplus and/or salvage property. No action taken.
- The Board next addressed item 10 of the agenda, acquisition and financing of capital equipment and vehicles. Assistant Chief Martin reported to the Board that he will be meeting with the pre-build committee on January 2, 2024 regarding the Rosenbauer pumper. No action taken.
- The Board then addressed item 11 of the agenda, regarding real estate matters. District Legal Counsel Krystine Ramon presented the final draft of the contract with Friendswood for the Kings Manor property. President Miller addressed his concerns to the Board regarding title only being a special warranty deed and not a general warranty. Ms. Ramon explained to the Board the difference between a special warranty deed and general warranty deed. Ms. Ramon also informed the Board that Friendswood purchased title insurance to assure clear title. The Board discussed whether to proceed with the contract and the special warranty deed. Commissioner Davidson made a motion second by Commissioner Smith to approve the final contract with Friendswood. **After discussion, the motion was approved by three (3) Commissioners, with Commissioner Miller and Commissioner Click abstaining.**
- The Board next addressed item 12 of the agenda, to review, discuss and take action regarding fleet services to mutual aid agencies for a fee. No action taken.
- The Board next addressed item 13 of the agenda to review, discuss and take action regarding easement with Montgomery County Emergency Services District No. 6 and Tachus Infrastructure. Chief Johnson presented that Tachus wanted to place a cable box on the District's property. Chief

Johnson presented that Tachus would pay a one-time donation of one thousand dollars (\$1,000). No action was taken.

- The Board then addressed item 14 of the agenda to review, discuss and take action regarding an interlocal agreement between Montgomery County Emergency Services District No. 6 and Lone Star College System District. Chief Johnson presented to the Board an interlocal agreement with Lone Star College regarding use of the District's burn building. District Legal Counsel Krystine Ramon informed the Board she reviewed the interlocal agreement. Commissioner Trout made a motion second by Commissioner Davidson to approve the interlocal agreement between Montgomery County Emergency Services District No. 6 and Lone Star College. **After discussion the motion was approved 5 to 0.**
- The Board addressed item 15 of the agenda, to receive a report from the Fire Department. Chief Johnson presented to the Board that for the year-to-date, the District has had a total of four hundred and seventy-five (475) fires, three thousand one hundred and forty-three (3,143) EMS calls, eight one (81) stage medical assists and eighteen (18) auto/mutual aids. Chief Johnson informed the Board of a patient assistance with East Montgomery. A crane was needed onsite for a patient assist with a broken back. The patient fell fifteen (15) to twenty (20) feet. Based on the District's training, the rescue was a success. No action taken.
- Then Board then addressed agenda item 16, to review discuss and take action regarding the City of Conroe limited partnership annexation. No action taken.
- The Board next addressed agenda item 17, to review and discuss Montgomery County Hospital District contract and take any action. No action taken.
- The Board next addressed agenda item 18, records management issues. No action taken.
- The Board chose not to enter closed session under items 19 through 21.
- The Board next addressed agenda item 22, personnel matters. No action taken.
- There being no further business to come before the Board at this time, Commissioner Click made a motion second by Commissioner to Miller to adjourn the meeting. **After discussion the motion was approved 5 to 0.** The meeting was adjourned at 2:17 pm.