

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Department Station 121 on March 19, 2019.

The meeting was called to order by Larry Trout, District Board President.

Commissioners present: Larry Trout, Therlyn Cook, Donnie Click, David Miller

Also attending: District Fire Chief Carter Johnson, District legal counsel John Peeler of Coveler & Peeler, PC, and District book keeper Katherine Turner of Municipal Accounts & Consulting, LP.

Commissioners not present: John Kelley

Public attendees: none

- The Board convened and the meeting was called to order by Mr. Trout at 1:11 PM.
- The Board conducted roll call with a quorum present, pledge of allegiance, and opening prayer.
- The Board opened the floor for public comment under item 2 of the agenda though none was offered.
- The Board then addressed item 3 of the agenda, minutes of prior meetings. Counsel presented the minutes for the February 26, 2019 regular meeting. Motion by Mr. Miller and second by Mr. Click to approve minutes with correction to item 8 to read “50 +” radios rather than “50”. **After discussion the motion was approved 4 to 0.**
- The Board then addressed item 4 of the agenda: financial report, investments, and bills. Katherine Turner presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Ms. Turner noted there seems to have been a fraudulent check paid on the District’s Amegy account payable to someone in South Carolina presenting the need to file a fraud report with Amegy Bank. Mr. Miller recommended filing a police report with the Sheriff’s office as well. Ms. Turner will monitor the Amegy account to determine whether the District should consider opening a new account to use for operations. Motion by Mr. Click and second by Mr. Cook to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 4 to 0.**
- Board took no action on item 5, amendments/revisions to District budget(s).
- The Board then addressed the granting of exemptions for 2019. Motion was made by Mr. Cook and second by Mr. Miller to keep the exemptions the same as those for 2018: Homestead, \$-0-; Over 65, \$40,000; and Disability, \$-0-. **After discussion the motion was approved 4 to 0.**
- The Board continued to item 7, to review, discuss and take action on items related to construction, improvements, repairs, renovations and equipment purchases for District Facilities, including architectural or other professional services. Chief Johnson reported that MCHD was still reviewing how much they need in the new station and that he was working with the County on possible county grant to add community room to the new station. Mr. Trout will look at scheduling a workshop to address the new station plans. No action taken.
- The Board next addressed item 8 of the agenda, disposition of surplus and/or salvage property. No action taken.
- The Board then addressed item 9 of the agenda, acquisition of capital equipment and vehicles and financing for same. Chief Johnson stated that the new tanker would be inspected in the next month or so. No action taken.
- The Board next addressed agenda item 10 regarding real estate matters. Chief Johnson noted that he had met with the Grand Parkway construction officials regarding updates on additional expansions.
- The Board then addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson provided a presentation of graphs indicating calls by type and station. Chief Johnson reported the following: testified at legislature last month; met Senator Creighton; conducted school bus burning demonstration recently; 2 trucks at Ferrara for warranty items; some new station alerting equipment had been installed; spoke at Montgomery County Police Alumni meeting last month; attended Porter

SUD; monitoring HFD issues with layoffs as it could affect mutual aid in the Kingwood area. No action taken.

- The Board next addressed agenda item 12, agreements with neighboring jurisdictions regarding the provision of emergency services. Chief Johnson forwarded the potential contract to be used for new auto aid with City of Houston.
- The Board took no action on item 13 of the agenda, municipal annexations.
- The Board then addressed agenda item 14, communications or dispatching. Chief Johnson reported that T-Mobile had asked for additional space though no reply had been received regarding the contract. Legal counsel will follow up with the T-Mobile contract personnel. No action taken.
- The Board next addressed item 15, records management issues. Legal counsel will schedule to work with Jessica Black to move forward.
- The Board did not meet in Closed Session under items 16, 17 or 18.
- The Board then addressed item 19, personnel matters. Chief Johnson will be posting Quartermaster position in the near future as the Department's will be moving soon.
- There being no further business to come before the Board at this time, the meeting adjourned at 1:54 PM.