**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Department Station 121 on February 20, 2018.

The meeting was called to order by Larry Trout, District Board President.

**Commissioners present**: Larry Trout, Therlyn Cook, John Kelley, David Miller

**Also attending:** District Fire Chief Carter Johnson, Assistant Chief Cleave Pamphile, District Administrative Assistant, Jessica Black, District legal counsel John Peeler of Coveler & Peeler, PC, and District book keeper Mark Miller of Municipal Accounts and Consulting.

**Commissioners not present:** Donnie Click

**Public attendees:** none

* The Board convened and the meeting was called to order by Mr. Trout at 12:40 PM.
* The Board conducted roll call with a quorum present, pledge of allegiance, and opening prayer.
* The Board opened the floor for public comment under item 2 of the agenda though none was offered.
* The Board then addressed item 3 of the agenda, minutes of prior meetings. Counsel presented the minutes for the January 23, 2018 regular meeting. Motion by Mr. Kelley and second by Mr. Cook to approve all minutes as presented. **After discussion the motion was approved 4 to 0.**
* The Board then addressed item 4 of the agenda: financial report, investments, and bills. Mark Miller presented a report on the financial status of the District for review and action, and he provided a verbal summary of the monthly report and bills for payment. Mr. Miller informed the Board that the sales tax had exceeded expectation. Motion was made by Mr. Miller and seconded by Mr. Cook to approve the report and to approve payment of bills as presented. **After discussion the motion was approved 4 to 0.**
* The Board tabled item 5, retain Municipal Accounts and Consulting, L.P. to serve as District bookkeeper.
* The Board continued to item 6, amendments to District budgets. No amendments were deemed necessary at this time.
* The Board then addressed item 7, to review, discuss and take action on items related to construction, improvements, repairs, renovations and equipment purchases for District Facilities, including architectural or other professional services. Chief Johnson provided an update on Station 121 renovation: Change Order #2 due to pipe obstructing planned piers; Change Order #3 also on pier issue; no change order yet, but a concrete vault also needs to be removed under the slab; issues with the foreman being a bit “rogue” which in turn is annoying the engineer working in the District’s best interest; delivery schedule for building material discussed. **The Board unanimously approved removing the vault found under the area where new building foundation needs to be poured in order to keep project moving forward**. **The Board unanimously voted to change policy to have the construction crew stay out of office suite are of Station 121.**
* TheBoard then addressed item 8 of the agenda, disposition of surplus and/or salvage property. Chief Johnson requested the Holmatro rescue tool be declared surplus and transferred to Plumbgrove VFD. Motion was made by Mr. Cook and second by Mr. Miller to approve the transfer of tools as presented. **After discussion the motion was approved 4 to 0.**
* The Board then addressed item 9 of the agenda, acquisition of capital equipment and vehicles and financing for same. Chief Johnson reported the following: new pick-up truck has been ordered; still looking at options on tankers and discussed how Ferrara and E-One are both sold through Lone Star as part of the REV Group now rather than being direct sellers. No action taken.
* The Board then addressed agenda item 10 regarding real estate matters. Chief Johnson reported that he is still working on the five-year plan which will affect the District’s real estate needs. No action taken.
* The Board then addressed item 11 of the agenda, to receive a report from the Fire Department. In addition to presentation of graphs indicating calls by type and station, Chief Johnson reported the following: training in Wichita Falls was rained out last week; EMCID grant for training and water rescue equipment received recently. No action taken.
* TheBoard entered Closed Session at 1:11 p.m. to review personnel matters under Government Code § 551.074. The Board reconvened in Open Session at 1:51 p.m. under item 12.
* The Board took no action on agenda item 13 regarding personnel matters.
* There being no further business to come before the Board at this time, the meeting was adjourned at 1:57 PM.