**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on August 22, 2023 at 12:00 P.M.

The meeting was called to order by David Miller, District Board President.

**Commissioners present**: David Miller, Larry Trout, T.J. Davidson and Caleb Smith.

**Also attending:** Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, Brian Desilets of Clarity Consulting Corporation and District Legal Counsel Krystine Ramon of Coveler & Peeler, PC.

**Commissioners not present:** Donnie Click

**Public attendees:** None

* The Board convened and the meeting was called to order by President Miller at 12:43 p.m.
* The Board conducted roll call with a quorum present.
* The Board opened the floor for public comment. None were given.
* The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. No action.
* The Board then addressed item 4 of the agenda: to act on financial reports, investments, and bills. Brian Desilets from Clarity Consulting presented to the Board the District’s financial statement. Mr. Desilets presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Trout and second by Commissioner Davidson to accept the financial report as presented and pay bills. **After discussion the motion was approved 4 to 0.** For more detailed information concerning the District’s financial condition, see the financial reports on file with the District.
* The Board next addressed item 5 of the agenda, to act on amendments/revisions to District current year budget(s). No action taken.
* TheBoard then addressed agenda item 6, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson provided an update to the Board regarding working with Martinez Architects on a template design and any fixes needed from previous design. Krystine Ramon provided an update to the Board regarding the Kings Manor location and the progress regarding the loop line. No action was taken.
* The Board next addressed item 7 to review and act on disposition of surplus and/or salvage property. No action taken.
* The Board next addressed item 8 of the agenda, acquisition and financing of capital equipment and vehicles. No action was taken.
* The Board then addressed item 9 of the agenda, regarding real estate matters. No action taken.
* The Board addressed item 10 of the agenda, to receive a report from the Fire Department. Chief Johnson presented to the Board that the District had a total of five hundred and twenty (520) incidents including eighty-nine (89) fires, two hundred and fifty four (254) EMS calls, seven (7) stage medical assists and four (4) mutual aids. Chief Johnson informed the Board that the call volume has increased with the sever heat and a large increase of grass fires. There were two (2) neighborhood fires within the District and that District crews had been deployed to Bastrop and East Texas for assistance. No action taken.
* Then Board then addressed agenda item 11, to review discuss and take action regarding the City of Conroe limited partnership annexation. No action taken.
* The Board next addressed agenda item 12, records management issues. No action taken.
* The Board chose not to enter closed session under items 13 through 15.
* The Board next addressed agenda item 16, personnel matters. Commissioner Larry Trout informed the Board that he will be retiring from the Board at the end of the year. The Board thanked him for his service and dedication to Montgomery County ESD No. 6. No action taken.
* There being no further business to come before the Board at this time, a motion was made by Commissioner Trout and second by Commissioner Smith to adjourn the meeting. **After discussion the motion was approved 4 to 0.** Meeting adjourned at 1:45pm.