**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on December 17, 2024 at 12:00 P.M.

The meeting was called to order by President David Miller.

**Commissioners present**: David Miller, Caleb Smith, T.J. Davidson, Donnie Click and Terry Barnhill.

**Also attending:** Chief Carter Johnson, Jessica Black, Eric Gonzalez of Clarity Consulting Corporation, District Legal Counsel Krystine Ramon of Coveler & Peeler, P.C and members of Montgomery County District No. 6.

**Commissioners not present:** None

**Public attendees:** None

* The Board convened and the meeting was called to order by President Miller at 12:17 P.M.
* The Board conducted roll call with a quorum present.
* The Board opened the floor for public comment. There were no public comments.
* The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. Motion by Commissioner Davidson and second by Commissioner Smith to approve the meeting minutes from the November 18, 2024 meeting. **After discussion the motion was approved 5 to 0.**
* The Board then addressed item 4 of the agenda: to act on financial reports, investments, and bills. Eric Gonzalez from Clarity Consulting presented to the Board the District’s financial statement. Mr. Gonzalez presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Davidson and second by Commissioner Click to accept the financial report as presented and pay bills. **After discussion the motion was approved 5 to 0.** For more detailed information concerning the District’s financial condition, see the financial reports on file with the District.
* The Board next addressed item 5 of the agenda, to act on amendments/revisions to District current year budget(s). There were no amendments at this time. No action was taken.
* TheBoard then addressed agenda item 6, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson presented to the Board that Station 125 is coming along. The concrete has been poured, and the underground is expected before Christmas. Chief said that the construction project is ongoing with the timeline. Commissioner Davidson asked about the construction for the MUD. Chief stated the construction for the water line should be June/July. Chief informed the Board there was a mold issue at Station 122. Chief has brought in someone to do testing and balance to determine the mold damage from the AC. No action was taken.
* The Board then addressed item 7, to review and act on disposition of surplus and/or salvage property. Chief Johnson presented to the Board for surplus a flatbed and water tank. Commissioner Smith made a motion second by Commissioner Davidson to approve designating the flatbed and water tank as surplus for five dollars ($5) and to a local fire department. **After discussion the motion was approved 5 to 0.**
* The Board next addressed item 8 of the agenda, acquisition and financing of capital equipment and vehicles. Chief Johnson presented to the Board that the 125 engine and ladder started production. The Board discussed whether to trade in the older ladder truck or sell it. The item was tabled until the next meeting to further discuss. No action was taken.
* The Board then addressed item 9 of the agenda, regarding real estate matters. Legal counsel informed the Board that closing should occur before February for the Valley Ranch property and asked the Board to authorize President Miller to sign the closing documents. Commissioner Barnhill made a motion second by Commissioner Click to authorize President Miller to sign the closing documents for the Valley Ranch Property.  **After discussion the motion was approved 5 to 0.**
* The Board then addressed item 10 of the agenda to review, discuss and take action on forming District Buyers Board. Commissioner Smith discussed with the Board forming a District’s Buyers Board if a resolution was passed to receive a commissioner compensation. Commissioner Smith discussed getting the Porter Fire name out to the community and donating the commissioner compensation funds to help those in the community. No action was taken.
* The Board next addressed item 11 of the agenda to review, discuss and take action to approve resolution of Commissioner Compensation. The Board discussed whether to approve a resolution to receive commissioner compensation. Legal counsel Krystine Ramon presented that per the Texas Health and Safety Code, an ESD Commissioner is entitled to receive compensation, however a resolution would need to be approved by the Board in order to receive such compensation. Commissioner Davidson made a motion second by Commissioner Smith to approve the resolution for commissioner compensation. **After discussion the motion was approved 3 to 2 with Commissioner Miller and Commissioner Barnhill voting nay.**
* The Board next addressed item 12 of the agenda, to receive a report from the Fire Department. Assistant Chief Martin had meetings for hazmat regarding UASI and the District participating in a grant program to help the District with funding. Chief informed the Board that engine 121 was involved in an accident on their way to a scene. Chief said the District participated in Wreaths Across America, which is a non-profit organization that honors veterans, active-duty military, and their families by remembering fallen soldiers by placing wreaths on their graves. Chief informed the Board that Utility 124 is scheduled for upfitting. Chief informed the Board that the District will conduct its new hire orientation for twelve (12) new hires next week. Chief informed the Board that the District had an officer development series, where in the development series, they discussed line of duty death and how to fix small mistakes. Chief also informed the Board that the District hosted governmental affairs through the Chamber of Commerce. No action was taken.
* The Board then addressed agenda item 13, to review discuss and act on Hydrant Markings and Flow Rates by Color. Chief Johnson informed the Board that numerous hydrants throughout the District are different colors and have different meanings. Chief informed the Board he met with two (2) MUDS to discuss a standard color set by NFPA to help inform first responders what the hydrants flow rates are. Chief Johnson informed the Board that the County supplied a drafted resolution for the District to adopt. Commissioner Davidson made a motion second by Commissioner Miller to approve a resolution for the adoption of NFPA 291 recommended practice for water flow testing and marking of hydrants in the District. **After discussion the motion was approved 5 to 0.**
* The Board next addressed agenda item 14, records management issues. No action was taken.
* The Board then addressed agenda item 15, to review and act to engage the firm Locke Lord for government relations services for the 2025 Legislative Session. Commissioner Smith made a motion second by Commissioner Davidson to remove the agenda item. **After discussion the motion was approved 5 to 0.**
* The Board next addressed item 16, to review and act to appoint a governmental relations committee to prepare District concerns and priorities for the 2025 Legislative Session. Commissioner Smith made a motion second by Commissioner Davidson to remove the agenda item. **After discussion the motion was approved 5 to 0.**
* The Board did not go into closed session under agenda item 17, to consult with legal counsel pursuant to section 551.071 of the Texas Government Code.
* The Board did not go into closed session under agenda item 18, to deliberate real estate matters under section 551.072 of the Texas Government Code.
* The Board did not go into closed session under agenda item 19, to discuss personnel matters under section 551.074 of the Texas Government Code.
* The Board next addressed agenda item 20, to review and take action on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention and evaluation of District employees, including District Fire Chief and Command Staff. No action was taken.
* The Board then addressed agenda item 21, to review and act on scheduling District meeting to be added to meeting agendas. The Board announced at the meeting that the next regular meeting would be held on January 28, 2025, however the next regular meeting was rescheduled to January 27, 2025. No action was taken.
* There being no further business to come before the Board at this time, Commissioner Click made a motion seconded by Commissioner Davidson to adjourn the meeting. The motion was approved 5 to 0. Themeeting was adjournedat 1:47 P.M.