**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on April 23, 2024 at 12:00 P.M.

The meeting was called to order by President David Miller.

**Commissioners present**: David Miller, T.J. Davidson, Caleb Smith, Donnie Click and Terry Barnhill. Commissioner Click arrived at 12:49pm.

**Also attending:** Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, Eric Gonzalez of Clarity Consulting Corporation, Andrew Vincent from Martinez Architects and District Legal Counsel John Peeler of Coveler & Peeler, PC.

**Commissioners not present:** None

**Public attendees:** Larry Trout

* The Board convened and the meeting was called to order by President Miller at 12:21 P.M.
* The Board conducted roll call with a quorum present.
* The Board opened the floor for public comment. Larry Trout expressed concern with the District financing the building of a new station by pledging debt. Mr. Trout stated he preferred the District to operate on a cash basis.
* The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. Motion by Commissioner Davidson and second by Commissioner Smith to approve the meeting minutes for March 25, 2024 pending an edit. **After discussion the motion was approved 4 to 0.**
* The Board then addressed item 4 of the agenda: to act on financial reports, investments, and bills. Eric Gonzalez from Clarity Consulting presented to the Board the District’s financial statement. Mr. Gonzalez presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Barnhill and second by Commissioner Smith to accept the financial report as presented and pay bills. **After discussion the motion was approved 4 to 0.** For more detailed information concerning the District’s financial condition, see the financial reports on file with the District.
* The Board then addressed item 5 of the agenda to review and act on granting exemptions for 2024. The 2024 tax emptions were reviewed. Motion was made by Commissioner Smith and second by Commissioner Davidson to keep the exemptions for 2024 the same as those for 2023: Homestead, $-0-; Over 65, $40,000; and Disability, $-0-. **After discussion the motion was approved 4 to 0.**
* The Board next addressed item 6 of the agenda, to act on amendments/revisions to District current year budget(s). No action taken.
* TheBoard then addressed agenda item 7, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson presented to the Board that interviews were conducted by the committee for selection on Construction Manager at Risk (CMAR) and that the highest score was given to Law Construction. Chief Johnson discussed the process and evaluation. The final pricing will be at a later step. Chief Johnson presented the cost savings on the project. Discussion continued on general design and elevation issues for Station 125. President Miller expressed concern about flooding around Station 125 but Andrew Vincent with Martinez Architects noted that the engineer has taken this into effect while designing and future construction. Motion by Commissioner Davidson and second by Commissioner Barnhill to approve the committee recommendation of Law Construction as the Construction Manager at Risk for Station 125. **After discussion the motion was approved 5 to 0.** Motion by Commissioner Davidson and second by Commissioner Barnhill to approve going out for an RFP for a construction loan of $7,100,000 with a seven (7) year term and the ability to pre-pay after five (5) years, or a ten (10) year term and the ability to pre-pay after six (6) years. **After discussion the motion was approved 4 to 0 with President Miller abstaining.**
* The Board next addressed item 8, to review, discuss and take action regarding the removal of the historic building on the property of fire station 121. Chief Johnson presented to the Board that he has been unable to get in touch with the Historical Society. The Board discussed the various people with the County that they could reach out to, to discuss a possible removal. No action was taken.
* The Board then addressed item 9, to review and act on disposition of surplus and/or salvage property. No action was taken.
* The Board next addressed item 10 of the agenda, acquisition and financing of capital equipment and vehicles. No action taken.
* The Board then addressed item 11 of the agenda, regarding real estate matters. No action taken.
* The Board addressed item 12 of the agenda, to receive a report from the Fire Department. Chief Johnson presented to the Board for the month of March the District had three hundred and ninety-four (394) calls. Chief Johnson reported that he attended Commissioner Gray’s State of the Precinct. The Commissioner’s portal is now available on the District website. Chief Johnson discussed the strategic plan development and the goal to complete it in the next couple of months. No action taken.
* Then Board then addressed agenda item 13, to review discuss and take action regarding the City of Conroe limited partnership annexation. No action taken.
* The Board next addressed agenda item 14, records management issues. No action taken.
* The Board chose not to enter closed session under items 15 or 16.
* The Board chose to enter closed session under item 17, to meet in closed session pursuant to Government Code section 551.074 to discuss personnel matters. The Board entered closed session at 2:45pm and came out of closed session at 2:53pm.
* The Board next addressed agenda item 18, personnel matters. No action taken.
* There being no further business to come before the Board at this time, themeeting was adjournedat 2:55 pm.