

## Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on October 24, 2023 at 12:00 P.M.

The meeting was called to order by President David Miller.

**Commissioners present:** David Miller, Larry Trout, T.J. Davidson, Caleb Smith and Donnie Click.

**Also attending:** Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, Eric Gonzalez of Clarity Consulting Corporation and District Legal Counsel Krystine Ramon of Coveler & Peeler, PC.

**Commissioners not present:** None

**Public attendees:** Dean Barnhill

- The Board convened and the meeting was called to order by President Miller at 12:04 p.m.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment. None were given.
- The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. Motion by Commissioner Trout and second by Commissioner Click to approve the meeting minutes for September 26, 2023. **After discussion the motion was approved 5 to 0.**
- The Board then addressed item 4 of the agenda: to act on financial reports, investments, and bills. Eric Gonzalez from Clarity Consulting presented to the Board the District's financial statement. Mr. Gonzalez presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Click and second by Commissioner Trout to accept the financial report as presented and pay bills. **After discussion the motion was approved 5 to 0.** For more detailed information concerning the District's financial condition, see the financial reports on file with the District. Motion by Commissioner Smith and second by Commissioner Davidson to move three months of reserve into an approved investment account(s). **After discussion the motion was approved 5 to 0.**
- The Board next addressed item 5 of the agenda, to act on amendments/revisions to District current year budget(s). No action taken.
- The Board then addressed agenda item 6, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson presented to the Board that he is receiving quotes for re-stripping station 124 and 1211 parking lots. No action was taken.
- The Board next addressed item 7 to review and act on disposition of surplus and/or salvage property. No action taken.

- The Board next addressed item 8 of the agenda, acquisition and financing of capital equipment and vehicles. No action taken.
- The Board then addressed item 9 of the agenda, regarding real estate matters. Chief Johnson presented to the Board that legal counsel is still working with Friendswood Development and an anticipated closing date of January is still on track. Chief Johnson presented to the Board that he is working on a survey for preliminary redesigns and the Montgomery County Hospital District for partnering in the Ford Road project. No action was taken.
- The Board next addressed item 10 of the agenda, to review, discuss and take action regarding fleet services to mutual aid agencies for a fee. Chief Johnson presented to the Board that Chief Rinewalt from Montgomery County Emergency Services District No. 7 reached out to him to help provide services for maintenance and share an expense of a Mechanic with the District. The Board agreed that the District could enter into an agreement with Montgomery County Emergency Services District No. 7 for mechanic services. No action taken.
- The Board addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson presented to the Board that for the month of October, the District has had a total of four hundred and thirty (430) incidents including thirty-eight (38) fires, two hundred and forty-six (246) EMS calls, seven (7) stage medical assists and one (1) mutual aid. Chief Johnson informed the Board that National Night Out was this month, that Splendora ISD will be having a student advisory agency, Chief Johnson will be present at care flight which is a career fair with over 1,000 student and that Chief Johnson is evaluating new radios for the department. Chief Martin and Chief Johnson gave an update that TxDot will be having a meeting to discuss medians on October 25, 2023. Chief Johnson informed the Board that is looking at hiring employees through the civilian academy again, as last year was successful. No action taken.
- Then Board then addressed agenda item 12, to review discuss and take action regarding the City of Conroe limited partnership annexation. No action taken.
- The Board next addressed agenda item 13, to review and discuss Montgomery County Hospital District contract and take any action. Chief Johnson informed the Board he met with Melissa from Montgomery County Hospital District, and she agreed to a change in the amount for their lease with the District. No action was taken.
- The Board next addressed agenda item 14, records management issues. No action taken.
- The Board went into closed session at 1:00 pm under agenda item 15, to consult with legal counsel pursuant to Texas Government Code section 551.071. The Board came out of closed session and went into open session at 1:08 pm.
- The Board chose not to enter closed session under items 16 and 17.
- The Board next addressed agenda item 18, personnel matters. No action taken.
- There being no further business to come before the Board at this time, President Miller adjourned the meeting at 1:12 pm.