

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on April 26, 2022.

The meeting was called to order by David Miller, District Board President.

Commissioners present: David Miller, Donnie Click, John Kelley and Larry Trout

Also attending: Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, District Legal Counsel John Peeler of Coveler & Peeler, PC, District Bookkeeper Maria Felder of Municipal Accounts & Consulting, LP. and District Auditor Joseph Ellis of McCall Gibson Swedlund Barfoot PLLC.

Commissioners not present: Therlyn Cook

Public attendees: TJ Davidson

- The Board convened and the meeting was called to order by Commissioner Miller at 12:28 p.m.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment though none was offered.
- The Board next addressed item 3 of the agenda, minutes of prior meetings. The minutes were reviewed for the February 22, 2022 and March 22, 2022 regular meetings. Motion by Commissioner Trout and second by Commissioner Click to approve the minutes as presented by Counsel. **After discussion the motion was approved 4 to 0.**
- The Board then addressed item 4 of the agenda: financial report, investments, and bills. Maria Felder of Municipal Accounts and Consulting presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Ms. Felder reported: the Amegy bank account is being closed and moving the funds to First Financial; the old payroll bank account will be closed as First Financial will now be the main payroll bank account; First Financial will also be waiving some of the standard monthly fees; 95.59% of the current 2021 tax levy has been collected and \$301,146 sales tax collection for the month. Ms. Felder explained the collection of sales tax thus far in 2022 has exceeded that received over the same period in 2021. A review of the quarterly investment report concluded Ms. Felder's report. Motion by Commissioner Kelley and second by Commissioner Trout to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 4 to 0.**
- The Board then addressed item 5, the District 2021 Audit. Joseph Ellis presented the draft 2021 Audit including the unmodified opinion. Motion was made by Commissioner Click second by Commissioner Trout to approve the Audit as presented and submitting to the County upon receipt of the printed final report. **After discussion the motion was approved 4 to 0.**
- The Board next addressed took agenda item 6, amendments/revisions to District budget(s). No action taken.
- The Board then addressed agenda item 7, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson reported the company responsible for the concrete repairs at Station 121 accidentally filled in the storm drains. The company had to then dig up and replace all the drains. No action taken.
- The Board took no action on agenda item 8, disposition of surplus and/or salvage property. No action required by the Board.
- The Board next addressed item 9 of the agenda, acquisition and financing of capital equipment and vehicles. Chief Johnson reported: new apparatus are now taking approximately twenty-four (24) months to obtain resulting in the need to work further out on new truck needs; Siddons-Martin's quote

is up 7% from January and will increase another 7% in May. Chief Johnson is looking at two (2) trucks with full prepayment in order to receive a discount. Mr. Peeler explained the need for a performance bond should the District decide to prepay for the apparatus. Chief Johnson stated the bond would be included though confirmation would be received in writing. Regarding the Pierce Pumper and aerial, the Board discussed the savings by ordering now and prepaying vs. the return on investing the same money at the terrible rates of return currently. Chief Johnson explained the plan is to trade the 2009 ladder truck in when the new ladder truck is delivered, though the Board may choose to keep the older truck at that time and pay the difference. Chief Johnson shared the quote from Caldwell Country Chevrolet for the light truck of \$39,937, not including the \$400 BuyBoard fee. Chief Johnson stated the purchase was in the budget so the vehicle was being ordered. Motion was made by Commissioner Trout and second by Commissioner Click to approve the purchase of two (2) trucks from Siddons-Martin with the full prepayment after receipt of the performance bond. **After discussion the motion was approved 4 to 0.**

- The Board then addressed item 10 of the agenda, regarding real estate matters. Chief Johnson discussed some possible land prices at approximately \$600k per acre and advised against pursuing those parcels. He then presented information on another parcel which may be available at a lower price. The Board agreed that land would suit the District's purposes and discussed a the price by offering \$10/square foot and see if they counter for three acres, at approximately \$1.3 million. Chief Johnson advised that the parcel for sale is 4.7 acres which would result in more than \$1.3 million. A discussion was held on the detention pond standards. Chief Johnson was authorized to begin negotiations on the parcel of land as discussed. No action taken.
- The Board addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson presented a report noting the following: the entire region is short on applicants for first responders; the City of Houston Automatic Aid Agreement is in effect; repairing a dock due to encounter with an airboat during training; TIFMAS deployments have returned; training by command staff, other large training and community events recently undertaken. No action required by the Board.
- The Board next addressed item 12 of the agenda, matters related to COVID-19. No action required by the Board.
- The Board then addressed agenda item 13, records management issues. No action required by the Board.
- The Board entered Closed Session under item 14, to consult with legal counsel, item 15, deliberation of real estate matters and item 16, discussion of personnel matters at 1:36 p.m. and returned to Open Session at 1:49 p.m.
- The Board next addressed agenda item 17, personnel matters. No action taken.
- There being no further business to come before the Board at this time, the meeting was adjourned at 1:50 p.m.