

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on February 22, 2022.

The meeting was called to order by David Miller, District Board President.

Commissioners present: David Miller, Donnie Click, John Kelley and Larry Trout

Also attending: Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, District Legal Counsel John Peeler of Coveler & Peeler, PC, and District Bookkeeper Maria Felder of Municipal Accounts & Consulting, LP.

Commissioners not present: Therlyn Cook

Public attendees: None

- The Board convened and the meeting was called to order by Commissioner Miller at 12:00 p.m.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment though none was offered.
- The Board next addressed item 3 of the agenda, minutes of prior meetings. The minutes of the regular meeting held January 25, 2022 were reviewed by the Board. Motion by Commissioner Trout and second by Commissioner Kelley to approve the minutes as presented by Counsel. **After discussion the motion was approved 4 to 0.**
- The Board then addressed item 4 of the agenda: financial report, investments, and bills. Maria Felder of Municipal Accounts and Consulting presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Ms. Felder stated the old Amegy account remains open as State or FEMA reimbursements may be scheduled for deposit in either/or account. Ms. Felder and Ms. Black will review this matter. An error was discovered on Page 7 of the report in which Ms. Felder will correct. Ms. Felder relayed the need to move the Amegy payroll account to a new account and assured follow-up on all changes from Amegy to First Financial. She reported the current levy collection to be 85.69% year to date also noting the February sales tax collection to be higher than that of 2021. Motion by Commissioner Kelley and second by Commissioner Trout to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 4 to 0.**
- The Board then addressed item 5, granting exemptions for 2022. Mr. Peeler reviewed the exemptions previously taken by the Board. Motion was made by Commissioner Click and second by Commissioner Kelley to keep the exemptions the same as those for 2021: Homestead, \$-0-; Over 65, \$40,000; and Disability, \$-0-. **After discussion the motion was approved 4 to 0.**
- The Board next addressed took agenda item 6, amendments/revisions to District budget(s). Chief Johnson expressed the need to consider adjusting the existing employee pay up higher by not hiring 3 new employees. Chief Johnson will provide supporting numbers to the next meeting. No action taken.
- The Board then addressed agenda item 7, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. No action taken.
- The Board took no action on agenda item 8, disposition of surplus and/or salvage property.
- The Board next addressed item 9 of the agenda, acquisition and financing of capital equipment and vehicles. Chief Johnson stated the payment to Siddons-Martin would be processed by Friday since Mr. Peeler approved the performance bond. Chief Johnson noted a light truck still pending delivery. No action taken.

- The Board then addressed item 10 regarding real estate matters. Chief Johnson shared the review of land available for purchase near the ESD southern boundary with Harris County. Counsel presented a revision to the easement agreement with Home Depot. Commissioner Click made a Motion second by Commissioner Trout to approve the minor changes in the Easement Agreement from Home Depot. **After discussion the motion was approved 4 to 0.**
The Board discussed the median project on FM 1314 and its effect on ability of Fire Department to navigate the roads. Motion by Commissioner Click and second by Commissioner Kelley to report opposition to the project to TXDOT. **After discussion the motion was approved 3 to 0 to 1 with Commissioner Trout abstaining.**
- The Board addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson presented a report noting the following: Crews are currently deployed in several locations in Texas ; crews appreciate the new apparatus; reviewed TIFMAs deployment procedure; incident report by type provided for prior month. No action required by the Board.
- The Board next addressed item 12 of the agenda, matters related to COVID-19. No action required by the Board.
- The Board then addressed agenda item 13, records management issues. No action required by the Board.
- The Board did not exercise the option of Closed Session under item 14, to consult with legal counsel, item 15, deliberation of real estate matters and item 16, discussion of personnel matters.
- The Board next addressed agenda item 17, personnel matters. No action taken.
- There being no further business to come before the Board at this time, the meeting was adjourned at 12:45 p.m.