**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on January 27, 2025 at 12:00 P.M.

The meeting was called to order by President David Miller.

**Commissioners present**: David Miller, Caleb Smith, T.J. Davidson, Donnie Click and Terry Barnhill. Commissioner Smith left at 1:47pm.

**Also attending:** Chief Carter Johnson, Jessica Black, Brian Desilets of Clarity Consulting Corporation, District Legal Counsel Krystine Ramon of Coveler & Peeler, P.C and members of Montgomery County District No. 6.

**Commissioners not present:** None

**Public attendees:** None

* The Board convened and the meeting was called to order by President Miller at 12:16 P.M.
* The Board conducted roll call with a quorum present.
* The Board opened the floor for public comment. There were no public comments.
* The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. Motion by Commissioner Click and second by Commissioner Davidson to approve the meeting minutes from the December 17, 2024 meeting. **After discussion the motion was approved 5 to 0.**
* The Board then addressed item 4 of the agenda: to act on financial reports, investments, and bills. Brian Desilets from Clarity Consulting presented to the Board the District’s financial statement. Mr. Desilets presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Click and second by Commissioner Smith to accept the financial report as presented and pay bills. **After discussion the motion was approved 5 to 0.** For more detailed information concerning the District’s financial condition, see the financial reports on file with the District.
* The Board next addressed item 5, to review and discuss annual conflicts of interest requirements under Local Government Code §176.003 (Conflicts Disclosure Statement Required) and §171.004 (Affidavit And Abstention From Voting Required). Legal Counsel Krystine Ramon presented to the Board that under the Local Government Code any Commissioners who have a conflict needs to complete a conflict disclosure statement and affidavit. No Commissioner stated they had a conflict at this time. No action was taken.
* The Board then addressed item 6, to review and discuss access to personal information under the Public Information Act, including review of sections 552.024, 552.117 and 552.11175. Legal counsel Krystine Ramon presented to the Board that per sections 552.024, 552.117 and 552.11175 as elected officials they are entitled to certain information being withheld from the public. Ms. Ramon presented the forms to be completed by the Board and for firefighters. No action was taken.
* The Board next addressed item 7 of the agenda, to act on amendments/revisions to District current year budget(s). There were no amendments at this time. No action was taken.
* TheBoard then addressed agenda item 8, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson presented to the Board that Station 125 is coming along. There have been some weather delays but no major delays. No action was taken.
* The Board then addressed item 9, to review and act on disposition of surplus and/or salvage property. Chief Johnson presented to the Board for surplus a flatbed and water tank. Chief Johnson reported that the Department was unsuccessful in finding a local fire department for the flatbed and water tank. Chief Johnson asked if they could approve designating the flatbed and water tank to Corrigan Fire Department. Commissioner Barnhill made a motion second by Commissioner Davidson to approve giving the flatbed and water tank to Corrigan Fire Department. **After discussion the motion was approved 5 to 0.**
* The Board next addressed item 10 of the agenda, acquisition and financing of capital equipment and vehicles. No action was taken.
* The Board then addressed item 11 of the agenda regarding real estate matters. Legal counsel informed the Board that the District is waiting for closing on Valley Ranch Crossing, which should be within the month. The Board discussed rent for the Montgomery County Hospital District and to make sure it is placed on the January agenda of each year. No action was taken.
* The Board next addressed item 12 of the agenda to review, discuss and take action to approve resolution of Commissioner Compensation. The Board discussed whether to rescind the resolution for Commissioner Compensation. Commissioner Smith made a motion second by Commissioner Click to rescind the approved resolution for Commissioner Compensation. **After discussion the motion was approved 5 to 0.**
* The Board then addressed item 13 of the agenda to review, discuss and take action on the MOU between the District and the Montgomery County Fire Chief’s Association. Chief Johnson presented to the Board the Dispatch Agreement with the Woodlands and the Montgomery County Fire Chief’s Association. Chief Johnson presented to the Board the Montgomery County Fire Chief’s Association contract with the Woodlands for Dispatch rather than through each individual District. The cost is broken down by a flat fee plus per call for the individual Districts. Commissioner Smith made a motion second by Commissioner Davidson to approve the Memorandum of Understanding between the District and the Montgomery County Fire Chief’s Association. **After discussion the motion was approved 5 to 0.**
* The Board next addressed item 14 of the agenda, to receive a report from the Fire Department. Assistant Chief Martin presented to the Board that on December 28, 2024, the District was hit with a tornado. Station 122 was used as a command set up. Chief Martin reported that eighteen (18) to three hundred and forty-five (345) homes were affected by the tornado. The Spring Fire Department assisted the District. Chief Martin reported that on January 11, 2025 crews were deployed by TIFMAS to help with the LA Fires. With the most recent freeze Chief Martin stated that there was a small increase in calls. The District assisted Huffman with a large fire during the freeze. Chief Martin discussed with the Board a proposal from the Montgomery County Fire Chief’s Association to widen roads. The Association has sent a letter to the County Commissioners. Chief Johnson reported to the Board that there were six hundred and nine (609) calls for the month of December. Chief Johnson reported that due to the tornado, Montgomery County declared a disaster within ten (10) hours after the occurrence. No action was taken.
* The Board next addressed agenda item 15, records management issues. No action was taken.
* The Board went into closed session under agenda item 16, to consult with legal counsel pursuant to section 551.071 of the Texas Government Code at 1:07pm and came out of closed session at 1:45pm.
* The Board did not go into closed session under agenda item 17, to deliberate real estate matters under section 551.072 of the Texas Government Code.
* The Board did not go into closed session under agenda item 18, to discuss personnel matters under section 551.074 of the Texas Government Code.
* The Board next addressed agenda item 19, to review and take action on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention and evaluation of District employees, including District Fire Chief and Command Staff. No action was taken.
* The Board then addressed agenda item 20, to review and act on scheduling District meeting to be added to meeting agendas. The next Board meeting is scheduled for February 25, 2025. No action was taken.
* There being no further business to come before the Board at this time, Commissioner Davidson made a motion seconded by Commissioner Click to adjourn the meeting. The motion was approved 4 to 0. Themeeting was adjournedat 1:53 P.M.