

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on November 14, 2022 at 12:00 P.M.

The meeting was called to order by David Miller, District Board President.

Commissioners present: David Miller, Therlyn Cook, Donnie Click, John Kelley, and Larry Trout

Also attending: Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, District Legal Counsel Krystine Ramon of Coveler & Peeler, PC and Brian Desilets of Clarity Consulting Corporation.

Commissioners not present: None

Public attendees: T.J. Davidson

- The Board convened and the meeting was called to order by Commissioner Cook at 12:13 p.m.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment. None were given.
- The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. The minutes were reviewed for the October 25, 2022, general meeting. Motion by Commissioner Trout and second by Commissioner Kelley to approve the minutes as presented by Counsel. **After discussion the motion was approved 5 to 0.**
- The Board then addressed item 4 of the agenda: to act on financial reports, investments, and bills. Brian Desilets from Clarity Consulting presented to the Board that the transition for bookkeeping services from Municipal Accounts to Clarity Consulting is almost complete and payroll for the month was complete. Chief Johnson reported that Municipal Accounts has completed the 2022 Audit. Motion by Commissioner Click and second by Commissioner Trout to accept the financial report transition as presented. **After discussion the motion was approved 5 to 0.**
- The Board next addressed took agenda item 5, to act on amendments/revisions to District budget(s). No action taken.
- The Board next addressed item 6 of the agenda, to review the 2023 budget. No action taken.
- The Board then addressed agenda item 7, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. No action taken.
- The Board next addressed item 8 to review and act on disposition of surplus and/or salvage property. No action taken.
- The Board next addressed item 9 of the agenda, acquisition and financing of capital equipment and vehicles. Chief Johnson reported that all apparatus owned by the District are being inspected to evaluate which apparatus needs to be repaired. No action taken.
- The Board then addressed item 10, of the agenda, regarding real estate matters. The Board discussed real estate option for the southern district. Properties located at Kings Manor and King Mill were discussed. Commissioner Miller stated that he does not agree that the location Kings Manor Subdivision on Royal Crossing that was presented to the Board will benefit the southern district community the best. Commissioner Miller had concerns with the location of Kings Manor regarding its radius to the highway and that fewer calls were reported in the area rather than in the Kings Mill subdivision at Northpark. The Board discussed the locations further. Motion by Commissioner Trout and second by Commissioner Kelley to approve the purchase of real estate property located at Kings Manor for up to 1.5 million dollars. **After discussion the motion was approved 3 to 0.** Commissioner Miller and Commissioner Trout voted against the purchase at Kings Manor.

- The Board addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson presented a report noting the following: number of fires were down for the month, call volume for the month of November totaled 306 with 35 different incident types. Chief Johnson reported that during the month of December an active shooter training will take place at Kiefer Elementary School for Governor Abbott and Lieutenant Governor Patrick. No action taken.
- The Board next addressed item 12 of the agenda, matters related to COVID-19. No action taken.
- The Board next addressed agenda item 13, records management issues. No action taken.
- The Board entered Closed Session under item 14 through 16, to consult with legal counsel at 1:09 p.m.
- The Board came out of Closed Session at 1:24 p.m.
- The Board next addressed agenda item 17, personnel matters. No action taken.
- There being no further business to come before the Board at this time, the meeting was adjourned at 1:27 p.m.